

# Mrs. Willard's 4th grade Class

It is my pleasure to welcome you & your student to fourth grade! I consider it a great joy, as well as an honor, to work with the both of you. It's my sincere hope that, together, we can make this a successful year!

After teaching in a public school for many years, I am excited and blessed to be able to teach in a Christ-Centered Environment.

I will work with students as a whole group, in small groups, & individually, depending on the lesson/needs of students. I will incorporate movement/brain breaks & educational manipulatives. I love the saying that "practice makes progress," and that mistakes are a part of learning. I will be taking notes throughout the days & weeks which will help me know how best to help your student.

Please feel free to reach out to me, when you have questions & concerns. I believe that communication is the best way to know what is going on both at home and at school. Also, please let me know if something major is going on at home that might affect your student at school. My goal is to respond as promptly as possible, Monday-Thursday 9am.-2pm. For emails, please allow a possible response time of twenty-four hours. Thanks so much!

Tammy Willard

My information:

Email: [lightacademy.twillard@gmail.com](mailto:lightacademy.twillard@gmail.com)

School #: (316) 413-4333

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**LIGHT Website:** <https://www.lightacademywichita.com/>

Phone number: (316) 413-4333

## **Weekly Newsletters:**

Reading the entire newsletter will best prepare you & your child for the school week. A digital copy will be posted each week. The newsletter shares Language Arts and math objectives, weekly assignments to complete at home, a monthly Bible verse, links, tips & reminders. We review & refer to the Bible verse, as a class. We create fun actions, to help it stick with us. Memorizing it isn't required.

## **Assignments**

Newsletters list assignments, using **Language Arts lesson numbers & math exercise numbers**. Lessons/Exercises are assigned on the first day of class, each week. Assignments should be completed before the beginning of a new week. Special projects will have their own due dates. Though not required, I'd recommend dating/making notes on workbook assignments, completed at home, to keep for your records. Example: Your child can creatively complete a workbook page, by using a whiteboard/chalk/sharing answers aloud vs. filling in answers with a pencil. If so, just make a note. **Regular, weekly, home assignments are completed by your child at home. Parents are responsible for checking/grading those, at home (unless otherwise directed).**

## **Yellow Folders:**

These are a communication tool. Please have your child bring it to school, **each day**. I will send home graded papers & any incomplete, classroom work that needs to be finished at home/returned, in your child's yellow folder. You may use the folder, to send notes & return student work.

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## Water Bottle/Lunch:

Please send a labeled water bottle with your child, each day. It should only contain water. Flavor packets & other beverages should remain at home.

If your child stays for an elective, they will need to bring a lunch. Students won't have access to a refrigerator or a microwave. Please make sure lunches contain any necessary utensils, as well as items your child can easily open/eat/clean up. Once again, beverages other than water should remain at home.

Because of any possible allergies, students will only be permitted to eat their own snacks & lunch items. If any LIGHT students or staff members have severe food allergies (example: peanuts), all families will be required to follow any communicated, whole school safety measures.

## Restroom Breaks:

LIGHT follows its Child Protection Plan's restroom policy, regarding class & individual breaks.

## Recess:

We have a scheduled, ten to fifteen minute recess. When 32 degrees or above, going outside is an option. Please check the weather, & have your child dress accordingly. Girls may want to wear shorts or leggings under any dresses.

## Birthdays:

I love to celebrate birthdays! Please reach out to me, to schedule your child's celebration. Summer months can celebrate half birthdays. Your child may bring a treat, to share. At the beginning of your child's scheduled day, you will send the treat. The class will celebrate, during our regular snack time. I will take pictures to share.